

**This meeting will be a virtual meeting
and will be webcast live**

Tel: (01903 737500)
Fax: (01903) 730442
DX: 57406 Littlehampton
Minicom: 01903 732765

e-mail: committees@arun.gov.uk

2 July 2021

COUNCIL MEETING

To all Members of the Council

You are summoned to attend a virtual meeting of the ARUN DISTRICT COUNCIL to be held on **Wednesday 14 July 2021 at 6.00 pm** to transact the business set out below:



Nigel Lynn
Chief Executive

PLEASE NOTE: *This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least 24 hours before the meeting.*

This meeting is held in accordance with the resolution made by the Extraordinary Meeting of the Council on 12 May 2021 (Minute 551) which continues Section 5 Part 5 of the Constitution (The Virtual Meeting Procedure Rules) and declares the use of Council powers, under Section 111 of the Local Government Act 1972, and the general power of competence under Section 1 of the Localism Act 2011, for making advisory decisions, as appropriate.

This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>

Any members of the public wishing to address the Full Council meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on Wednesday, 7 July 2021 on line with current Procedure Rules. It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact: committees@arun.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. PUBLIC QUESTION TIME (BY ADVANCE NOTICE)

To receive questions from the public (for a period of up to 15 minutes)

4. QUESTIONS FROM MEMBERS WITH PECUNIARY/PREJUDICIAL INTERESTS (BY ADVANCE NOTICE)

To receive questions from Members with pecuniary/prejudicial interests (for a period of up to 15 minutes)

5. PETITIONS (Pages 1 - 300)

(a) To consider any petitions received from the public.

(b) Petition Relating to Development in Pagham - Planning Applications P/25/17 OUT, P/140/16 OUT, P/134/16 OUT and P/30/19 OUT

A Petition has been submitted to the Council from Mr and Mrs Rawlins in relation to planning applications P/25/17 OUT, P/140/16 OUT, P/134/16 OUT and P/30/19 OUT.

The petition organiser will be given 5 minutes (maximum) to present the petition at the meeting. The relevant Committee Chair will be given 5 minutes (maximum) for a right of reply before Councillors discuss the petition. (10 minutes).

As the Petition contains over 1,500 signatures it requires a debate by Full Council.

Following the presentation of the Petition Members are invited to debate the Petition for thirty (30) minutes with each councillor allowed to speak for a maximum of 3 minutes. The attached report provides the background information for the Council to consider in holding this debate. (30 minutes)

6. MINUTES (Pages 301 - 310)

To approve as a correct record the Minutes of the Annual Meeting of the Council held on 19 May 2021, which are *attached*.

7. CHAIR'S ANNOUNCEMENTS

To receive such announcements as the Chair may desire to lay before the Council.

8. URGENT MATTERS

To deal with business not otherwise specified in the Council summons which, in the opinion of the Chair of the Council (in consultation with the Chief Executive), is business of such urgency as to require immediate attention by the Council.

9. MOTIONS

To consider any Notices of Motions submitted in accordance with Council Procedure 15.

OFFICER REPORTS

10. ADOPTION (MAKING) OF THE ALDINGBOURNE NEIGHBOURHOOD PLAN 2019-2031 (10 MINUTES) (Pages 311 - 314)

The Aldingbourne Neighbourhood Development Plan 2019-2031 passed Examination in May 2021. The Examiner of this modified Plan concluded that the Neighbourhood Development Plan (NDP) passed the Examination and that the material modifications do not change the nature of the NDP which does not therefore, require a Referendum and so should proceed to be 'made'.

The 'making' of the NDP will give it legal force and it will form part of the statutory Development Plan for that area. Consequently, decisions on planning applications in the neighbourhood area will need to be made in accordance with the NDP, unless material considerations indicate otherwise.

11. ADOPTION (MAKING) OF THE WALBERTON NEIGHBOURHOOD PLAN - 2019-2031 (10 MINUTES) (Pages 315 - 318)

The Walberton Neighbourhood Development Plan 2019-2031 passed Examination in February 2021. Given the nature of the Policies in the submitted review of the Neighbourhood Development Plan (NDP), the Examiner's report concluded that subject to making the modifications recommended by the Examiner, the Plan meets the basic conditions set out in the legislation and should proceed to a Neighbourhood Planning Referendum.

A successful Neighbourhood Planning Referendum on the Walberton NDP 2019-2031 was held on 6 May 2021, where 91.9% of voters casted a Yes vote.

If more than 50% of those voting on the day, vote 'yes' then the local planning authority under section 61E(4) of the 1990 Act, needs to 'make' (adopt) the Plan. The 'making' of the plan by Full Council will give it legal force and it will form part of the statutory Development Plan for that area.

Consequently, decisions on planning applications in the neighbourhood area will need to be made in accordance with the NDP, unless material considerations indicate otherwise.

12. CONSTITUTION WORKING PARTY REPORT TO FULL COUNCIL (30 MINUTES) (Pages 319 - 334)

Full Council is asked to agree the recommendations of the Constitution Working Party held on 28 June 2021 on the suggested amendments to the Constitution following implementation of the Committee style of governance and following the first round of Committee meetings.

RECOMMENDATIONS FROM SERVICE COMMITTEES, REGULATORY AND STANDARDS COMMITTEES AND WORKING PARTIES

13. CORPORATE POLICY AND PERFORMANCE COMMITTEE - 17 JUNE 2021 (45 MINUTES) (Pages 335 - 346)

The Chair, Councillor Gunner, will present the recommendations from the meeting of the Corporate Policy and Performance Committee held on 17 June 2021. There are recommendations at:

- Minute 85 [Supplementary Estimate to Cover Costs Awarded Against the Council in Appeal P/58/19/PL – to view the Officer’s report – please click on this link - [Report](#)
- Minute 86 [Supplementary Estimate to Cover Costs for Defending Appeal on Land South of Barnham Station, Barnham] – to view the Officer’s report – please click on this link - [Report](#)
- Minute 88 [Minutes from the Meeting of the Planning Policy Committee – 1 June 2021 – Minute 42 – Delivery of West Bank Strategic Allocation] – to view the minutes from the Planning Policy Committee on 1 June and the Officer’s report – please click on these links – [Planning Policy Committee Minutes – 1 June 2021](#) and [Report](#)

14. GENERAL QUESTIONS FROM MEMBERS [BY ADVANCE NOTICE]

To consider general questions from Members in accordance with Council Procedure Rule 14.3. (30 minutes)

15. COMMITTEE MEMBERSHIPS

Any changes to Committee Memberships that need noting by the Council will be reported at the meeting by the Leader of the Council. (5 minutes)

16. REPRESENTATION ON OUTSIDE BODIES

The Council is asked to approve any changes to its representation on Outside Bodies. Any changes will be reported by the Leader of the Council at the meeting. (5 minutes)

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Where there are recommendations from other Committees, please refer to the e-link under the specific agenda item to access the Officer report.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)